

Ministry of Textiles
Office of the Jute Commissioner
Notification


Jute Import Order of 23rd September 2019

In order to facilitate a transparent and fair trade in raw jute and jute products across the Indo-Bangladesh and Indo-Nepal Borders and safeguarding the procurement of Jute Packaging Materials under the Jute Packaging Materials Act, 1987, a modified guideline for registration of importers and reporting are being introduced. All importers and traders of imported raw jute and jute products in India are advised to apply to the Office of Jute Commissioner for registration. The modality of such applications in supersession of all orders in this regard is as follows:

1. The importer may apply for registration as per the format in Annexure-I to the Office of Jute Commissioner.
2. Details of import plan in the enclosed format Annexure-III for issuance of registration certificate.
3. The registration of imports will be valid for a period of 5 years from the date of issue of the registration certificate.
4. The importer shall be required to file a monthly report on the imported goods as per Annexure-II within ten (10) working days of the end of every month. If no import has taken place, a "NIL" report in the given format should be filed. The monthly returns (**in excel format**) may also be emailed to **jc.juteimp@gmail.com**
5. The Jute Commissioner shall revalidate registration certificate subject to receipt of the monthly reports on imports in time. If the report on imports is not filed within ten (10) working days of the completion of

the month, the registration of importer will be liable to be cancelled without reference.

6. The traders, who buy the materials shall also similarly register and submit monthly reports to enable them to trade in imported raw jute and jute products which are essential commodities.
7. The necessary branding instructions issued by the Office of the Jute Commissioner for imported Jute Bags are to be scrupulously followed.
8. It may be ensured that the entire chain from the importer to the level before the end-users, shall be registered with the Jute Commissioner to facilitate tracking of such materials.
9. As per the order of the Ministry of Textiles, Government of India, import of used jute bag is not allowed. Importers of used jute bags will not be issued "NOC" by this office.
10. Circumvention may attract actions under section 7 of the Essential Commodities Act 1955.


23/09/2019
Moloy Chandan Chakraborty
Jute Commissioner
[F.No. Jute (Econ)/IR/2015-III]

Annexure-I

APPLICATION FORM FOR REGISTRATION BY JUTE COMMISSIONER FOR
MANUFACTURE AND IMPORT OF RAW JUTE AND JUTE TEXTILES

1. DEALER PARTICULARS:-

Name	
Address	
Telephone Number	
Fax Number	
E-mail Id	
Income Tax PAN (copy of ITCC to be enclosed)	
Trade Licence Number (copy to be enclosed)	
Goods and Services Tax (copy of GST certificates to be enclosed)	
IEC No. (copy to be enclosed)	
Bank Details: i) Banker Name ii) Bank Branch iii) Bank Account Number (Bank Statement Copy Enclosed of last 6 (six) months)	

2. CONSTITUTION OF FIRM:-

Whether registered under Indian Companies Act, 2013: Yes/No	
If "Yes", indicate Name, Postal Address, Telephone Number (Office & Residence) of Managing Director	
Furnish copies of Memorandum and Articles of Association and Certificate of Incorporation	
Whether Partnership Firm: Yes/No	
If "Yes", indicate Name, Postal Address, Telephone Number (Office & Residence) of all the Partners	
Furnish copies of partnership deed and certificate of registration	
Whether Proprietorship Concern: Yes/No	
If "Yes", indicate Name, Postal Address, Telephone Number (Office & Residence) of Proprietor	

3. I/We request the Jute Commissioner to register my/our company for manufacture and import of raw jute and jute textiles and agree to abide by the following terms and conditions:-

3.1. I/We agree to abide by the provisions of Jute and Jute Textiles Control Order, 2016.

- 3.2. The Jute Commissioner may advise insurance companies, banks and railway authorities not to insure, finance and move stocks of raw jute and jute textiles of any dealer, unless the vendor is able to produce a valid registration under the Jute and Jute Textiles Control Order, 2016.
- 3.3. This registration is not transferable and shall be valid, unless it is revoked or cancelled by the registering authority.
- 3.4. This registration shall be deemed to have revoked/cancelled on (a) the death of the proprietor, where the firm is a proprietary concern; (b) the dissolution of the firm, where the vendor is a partnership firm; (c) the winding up of the company, where the vendor is a company incorporated under the Companies Act, 2013.
- 3.5. The vendor shall display his registration certificate at a conspicuous place in his business premises.
- 3.6. Declaration / Undertaking

I declare that the imported jute products will not be used for packaging of reserve sector items, viz – foodgrains and sugar, as per stipulation of the Ministry of Textiles orders issued under section 3 of the Jute Packaging Materials (Compulsory Use in Packing Commodities) Act, 1987.

Place_____

Signature of the Applicant :

Date_____

Full Name of the Applicant :

Designation_____

NOTE: TO BE SIGNED BY MD/PARTNER/PROPRIETOR



Annexure-III

GOVERNMENT OF INDIA
MINISTRY OF TEXTILES
OFFICE OF THE JUTE COMMISSIONER
3R0 MSO BUILDING, E & F WING, CGO COMPLEX, 4TH FLOOR
DF BLOCK, SECTOR-I, SALT LAKE CITY, KOLKATA-700064

Name of the Land Custom Station:

Item of Import						
HS Code						
Quantity of Import (Tonne)						
Final Utilisation of Imported Item						

Signature (with office stamp) _____

IMPORT OF JUTE/JUTE PRODUCTS
MONTHLY STATEMENT FOR IMPORTERS/TRADERS FOR THE MONTH OF: _____

Name of the Importer :
 Registration No. :
 Name of the LCS/Port :

Sl. No.	Opening Stock	Invoice/ Contract Number & Date	Details of Import				Details of Sale/Despatch					Subsequent Sale (excluding sale to retail user)					Closing stock	
			Name & address of supplier	Item	Qty. (Tonne)	Branding, Printing Details on Bags	Invoice No. with Date	Name & address of buyers	Registration Number	Qty. (Tonne)	Value (Rs.)	Invoice No. with Date	Name & address of Subsequent Trader	Registration Number	Qty. (Tonne)	Value (Rs.)		(In Tonne)

I certify that the above mentioned Jute Textiles are new products and not used / old / recycled ones.

NB - The importer are directed to report within ten (10) working days after end of month. On submission of report within stipulated day, the registration would be automatically renewed for the following month. Otherwise registrations are liable to be cancelled. If no imports have been made during the month, a "NIL" report in this format should be filled.

(Signature)

Date



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GOVERNMENT OF INDIA
MINISTRY OF TEXTILES
OFFICE OF THE JUTE COMMISSIONER
3RD MSO BUILDING, E & F WING, CGO COMPLEX, 4TH FLOOR,
DF BLOCK, SECTOR-I, SALT LAKE CITY, KOLKATA-700064

10th September 2015

NOTICE

As per the order of the Ministry of Textiles, Government of India, import of used jute bag is not allowed. Importers of used jute bags will not be issued "NOC" by this office.

By Order